

## TITLE VI PROGRAM ESSENTIALS FOR LOCAL PUBLIC AGENCIES

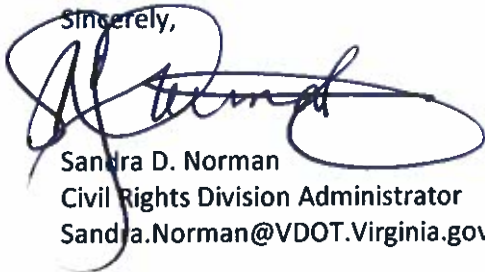
### Greetings:

As a sub-recipient of federal assistance, Local Public Agencies (LPAs) are required to comply with 49 CFR Part 21 and conform with FHWA and State DOT's requirements as related to Title VI of the Civil Rights Act of 1964. To ensure nondiscrimination in all of its programs and activities and continuous compliance with Title VI, each Local Public Agency must implement a Title VI Program.

In 2016, VDOT Civil Rights staff developed Title VI program guidelines and resources for local public agencies. Over the last year, the FHWA Office of Civil Rights (OCR) has updated its guidance and technical assistance tools related to Title VI. VDOT Civil Rights has revised and updated your Title VI resources in view of the new guidance. I hope you will continue to find these resources useful.

I encourage you to continue to work closely with the VDOT Civil Rights staff. Should you have any questions, please feel free to contact your local VDOT District Civil Rights Office Manager, or contact Corina Herrera at Corina.Herrera@VDOT.Virginia.gov.

Sincerely,



Sandra D. Norman  
Civil Rights Division Administrator  
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### RESOURCES

#### DEVELOPING THE TITLE VI PROGRAM

- Title VI of the Civil Rights Act of 1964 – Requirements for Subrecipients

#### DOCUMENTING THE TITLE VI PROGRAM

- Title VI Implementation Plan Template
- Title VI Implementation Plan Checklist

#### TITLE VI OVERVIEW

- Title VI Overview (FHWA website)

### OTHER RESOURCES

The Federal Highway Administration (FHWA), Office of Civil Rights (OCR) has updated the guidance and technical assistance related to Title VI. The technical assistance is available on its website at [https://www.fhwa.dot.gov/civilrights/programs/title\\_vi/guidance.cfm](https://www.fhwa.dot.gov/civilrights/programs/title_vi/guidance.cfm).

The FHWA OCR has also published a Title VI Toolkit online at [https://www.fhwa.dot.gov/civilrights/programs/title\\_vi/toolkit.cfm](https://www.fhwa.dot.gov/civilrights/programs/title_vi/toolkit.cfm) which contains guidance documents, data collection and analysis tools, forms, templates, and fact sheets.